

The Role of Translator For A Business Immigration Attorney
By Jennifer Parser

Types of Translation Assignments:

1. Family/identity documentation: birth and marriage certificates; divorce decrees
2. Tax returns/pay receipts
3. Diplomas/degrees and accompanying transcripts
4. Corporate formation documents/contracts/filings

Expectations of client, therefore attorney as well:

1. Time for completion – realistic and not subject to slippage unless assignment changes – often dealing with RFE deadline
2. Certificate of Accuracy (I thought I would provide a US Citizenship and Immigration Services-acceptable template which is pure gold for your audience. They can then use it for any translation job)

No-no's:

1. Not meeting time frame promised
2. Running over cost estimate
3. Not factoring in certification of accuracy in terms of fees and timing